Title: Pratt Archives-Bernard C. Steiner Papers
Collection dates: 1892 - 1926

Collection number: MS 15.3
Extent: 8 linear feet, 6 box
Creator: Enoch Pratt
Condition of access: Unrestricted, by appointment only
Language: English
Repository: Enoch Pratt Free Library Special Collections

Contact Information:
Enoch Pratt Free Library
400 Cathedral Street
Baltimore, MD 21201
Phone: 443-984-2451
Email: spc@prattlibrary.org

Institutional History:
1892-Bernard C. Steiner was appointed Director, replacing his father, the late Lewis H. Steiner.

1894-Less than 10 years after opening, the Pratt Library was one of the largest and most active public libraries in the United States.Only 3 public libraries (Boston, Chicago, and Cincinnati) had larger book collections.Only 3 libraries (Boston, Chicago, and New York) had higher circulation counts.

1894-1926-Bernard C. Steiner pursued the design and development of multiple brance libraries throughout Baltimore City from donated properties, monetary donations, and the Carnegie fund.

1895-1906-The Central Library undertook its first major technological upgrades:

- Electric (versus gas) lighting (1895-1898)
- In-house and long-distance telephones (1900-1903)
- Typewriters for the Cataloging Department (1903)
- Connection to the City's sewer system (1906)

1904-1905-The Central Library created a public card catalog. Replacing the printed Finding List, the card catalog was placed in the registration room at Central Library.

1905-1908-The Pratt Library secured a donation of $500,000 from Andrew Carnegie to build 20 new library branches.

1923-Central Library established a "Consultation Desk," which would later become the Information Services Department.

1926-Joseph L. Wheeler was appointed as Director of the Pratt Library, replacing the late Bernard C. Steiner.

Biographical History:
Bernard Christian Steiner was born in 1867 in Guilford, Connecticut. He attended Yale University, receiving both his Bachelor of Arts (with honors) in 1888 and his Master of Arts in 1890. One year later, he completed his Ph.D. in history at The Johns Hopkins University. After the sudden death of his father, Lewis H. Steiner, M.D., on February 18, 1892, Bernard was selected as his successor and took office the following July. Only twenty five years old at the time of his appointment, Steiner had no formal training or experience in library administration. The Board of Trustees sent him on a four month traveling tour of major libraries in order to introduce him to the methods of organization and administration required to develop and sustain the fledgling Pratt Library.

In addition to his 34-year term as Librarian of the Pratt Library, Bernard was a professor, lawyer, historian, and author. He received his LL.B. from the University of Maryland in 1894, going on to become a Dean and Professor of Constitutional Law at the University of Baltimore in 1897. He was the founding editor of the Maryland Law Review. A prolific writer, the number of books and essays penned by Steiner exceed 100. A brief overview of these publications include: The Life and Correspondence of James McHenry, Washington's Secretary of War, The Life of Chief Justice Roger B. Taney, The History of University Education in Maryland, History of Slavery in Connecticut, The City's Public Library, and Descriptions of Maryland.

The Library as a Continuation School championed Steiner's concept of the library as an extension of the public education system. In many ways, this idea was the cornerstone of Steiner's tenure at the Enoch Pratt Free Library. Reticent about purchasing multiple copies of books based on demand, wary of new works of popular fiction, and deeply committed to classic literature, Steiner believed the citizens of Baltimore should have access to academic and scholarly works. The library grew to almost half a million volumes during Bernard Steiner's administration. The innovative branch library system also expanded and flourished during these years. Bernard Christian Steiner died of a heart attack on January 12, 1926, at his home on Eutaw Street.

Scope and Contents Note:
The papers include documentation of the services provided both within and beyond the Baltimore community. The administrative papers and correspondence document the daily operations of the Enoch Pratt Free Library under the Bernard C. Steiner administration. The papers also provide a glimpse of how the library's services extended beyond the Baltimore city limits, through mailed-in ready reference questions, donations to correctional facilities as well as through the cooperation with other libraries in formulating policies and procedures for free libraries. The correspondence relating to the development of American free libraries shows government involvement in the development of public libraries at the turn of the century.

Series Descriptions:
The collection is arranged in annual proportions. Each proportion of years on the finding list has a brief annual overview specific to the years processed. The series' structure attempts to remain consistent throughout the chronology of the collection in order to provide continuity to this sizeable body of papers and correspondence spanning the duration of the Bernard C. Steiner administration. Those looking to reference years prior to 1892 should refer to the archives of the Enoch Pratt Free Library, which contains the papers of Enoch Pratt and Lewis H. Steiner.

Annual Overview, 1892-1896

February, 1895	Electric lights replace gas lights in the Reading Rooms
September 17, 1896	Death of Mr. Enoch Pratt
November 14, 1896	Branch Library Number 6 opens on Saint Paul Street near Huntingdon Avenue

Container List, 1892-1896:
Series I: Administrative Papers

Box 2	Folder 1	Employee Furloughs
	Folder 2	Policies and Procedures

Series II: Correspondence

Subseries 1: Development of the Enoch Pratt Free Library

Box 2	Folder 3	Donaldson, S.C
	Folder 4	EPFL Staff
	Folder 5	E. Pratt and Bros.
	Folder 6	Janes, Henry Pratt
	Folder 7	Job Inquiries & Letters of Recommendation
	Folder 8	Pratt, Enoch
	Folder 9	Publicity and Press for Pratt Library

Subseries 2: Library Committee

Box 2	Folder 10	1892
	Folder 11	1893
	Folder 12	1894
	Folder 13	1895
	Folder 14	1896

Subseries 2: Enoch Pratt Free Library, Operations

Box 2	Folder 15	Building Maintenance and Security
	Folder 16	Manufacturing and Printing
	Folder 17	Shipping

Subseries 3: Book Dealers and Book Binders

Box 2	Folder 18	Allen, Edward G.
	Folder 19	Baltimore News Company
	Folder 20	Boston Book Company

	Folder 21	Britnell, John and Albert
	Folder 22	Cushing Company
	Folder 23	Em. Terquem
	Folder 24	Friedenwald Company
	Folder 25	Hiersemann, Karl W
	Folder 26	Petri, Louis G.
	Folder 27	Stechert, Gustav E.
	Folder 28	Mixed
	Folder 29	For Donation & Sale, Individual Offers

Subseries 4: Patrons

Box 2	Folder 30	Books: Overdue and Missing
	Folder 31	Books: Requests and Renewals
	Folder 32	Library Cards: Applications, Renewals, Cancellations
	Folder 33	Reference Questions
	Folder 34	General

Subseries 5: Government Officials

Box 2	Folder 35	General

Subseries 6: Institutions

Box 2	Folder 36	Correctional Institutions
	Folder 37	Pratt Institute, The
	Folder 38	Woman's College of Baltimore, The
	Folder 39	Mixed

Subseries 7: Other Libraries

Box 2	Folder 40	Enoch Pratt Library Bulletins: Receipts
	Folder 41	Enoch Pratt Library Bulletins: Requests
	Folder 42	Other Libraries' Reports, Bulletins and Finding Aids
	Folder 43	Thank You Notes for the 10th Annual Report
	Folder 44	General

Subseries 8: Advancement of American Free Libraries

Box 2	Folder 45	**A**merican **L**ibrary **A**ssociation
	Folder 46	Government Printing Office
	Folder 47	Library Bill
	Folder 48	"Public Libraries Monthly"

Subseries 9: General Correspondence

Box 2	Folder 49	Regarding Mr. Enoch Pratt
	Folder 50	Mixed

Series III: Ephemera

Box 2	Folder 51	Advertisements

Annual Overview, 1897

Bernard C. Steiner's participation in the American Library Association conference in Philadelphia, PA, and the International Library Congress in London, UK

Container List, 1897:
Series I: Administrative Papers

Box 3	Folder 1	Policies and Procedures
	Folder 2	Employee Furloughs

Series II: Correspondence
Subseries 1: Development of the Enoch Pratt Free Library

Box 3	Folder 3	Library Committee
	Folder 4	Henry Pratt Janes
	Folder 5	Board of Trustees
	Folder 6	EPFL Staff
	Folder 7	Job Inquiries & Letters of Recommendation
	Folder 8	Publicity and Press for Pratt Library

Subseries 2: Enoch Pratt Free Library, Operations

Box 3	Folder 9	Building Maintenance and Security
	Folder 10	Materials and Supplies
	Folder 11	Printing and Binding
	Folder 12	Shipping
	Folder 13	Financial

Subseries 3: Book Dealers

Box 3	Folder 14	Edw. G. Allen
	Folder 15	Baltimore News Company
	Folder 16	Boston Book Company
	Folder 17	John and Albert Britnell
	Folder 18	John W. Cadby
	Folders 19-20	Cushing Company
	Folder 21	Friedenwald Company
	Folder 22	Karl W. Hiersemann
	Folder 23	Louis G. Petri
	Folder 24	J. D. Seabrook
	Folder 25	Gustav E. Stechert
	Folder 26	Em. Terquem
	Folders 27-29	Mixed
	Folder 30	For Donation & Sale, Individual Offers

Subseries 4: Patrons

Box 3	Folder 31	Library Cards: Applications, Renewals, Cancellations
	Folder 32	Books: Requests and Renewals
	Folder 33	Books: Overdue and Missing
	Folder 34	Reference Questions

	Folder 35	General

Subseries 5: Government Officials

Box 3	Folder 36	General

Subseries 6: Institutions

Box 3	Folder 37	The Pratt Institute
	Folder 38	Drexel Institute
	Folder 39	The Woman's College of Baltimore
	Folder 40	Maryland Public Schools
	Folder 41	Correctional Institutions
	Folder 42	Mixed

Subseries 7: Book Clubs

Box 3	Folder 43	General

Subseries 8: Other Libraries

Box 3	Folders 44-45	General
	Folder 46	Enoch Pratt Library Bulletins: Requests
	Folders 47-48	Enoch Pratt Library Bulletins: Receipts
	Folders 49-51	Thank You Notes for the 11th Annual Report
	Folder 52	Re: Other Libraries' Reports, Bulletins and Finding Aids

Subseries 9: Advancement of American Free Libraries

Box 3	Folder 53	Re: Library Bill
	Folder 54	Government Printing Office
	Folder 55	**A**merican **L**ibrary **A**ssociation
	Folder 56	Library Bureau

Subseries 10: General Correspondence

Box 3	Folder 57	Regarding Mr. Enoch Pratt
	Folder 58	Mixed

Series III: Ephemera

Box 3	Folder 59	Advertisements

Annual Overview, 1898

Steiner's involvement with library bills in the General Assembly of Maryland is well-documented. A bill entitled, "An act to create and sustain by taxation, Public Libraries and Reading-Rooms," was brought before the House of Delegates on February 20, 1898. A comparable bill passed through the Senate of Maryland in January of the same year. Correspondence with local and regional government officials highlights Steiner's efforts in lobbying and diplomacy on behalf of public libraries.

Assistant Librarian, Samuel C. Donaldson, died January 24, 1898

Resignations from the Librarian's Private Secretary, the Superintendent of the Reference Department, and the Head Cataloguer
Additional electric lights installed in Stack Room, Cataloging Room, and the Reading Room at the Central Library
ALA at Lake Chautauqua, acting as Secretary of the Large Library Division

Container List, 1898:
Series I: Administrative Papers

Box 4	Folder 1	Employee Furloughs

Series II: Correspondence
Subseries 1: Development of the Enoch Pratt Free Library

Box 4	Folder 2	Library Committee
	Folder 3	Henry Pratt Janes
	Folder 4	Board of Trustees
	Folder 5	EPFL Staff
	Folder 6	Job Inquiries & Letters of Recommendation
	Folder 7	Publicity and Press for Pratt Library
	Folder 8	Traveling Libraries

Subseries 2: Enoch Pratt Free Library, Operations

Box 4	Folder 9	Building Maintenance and Security
	Folder 10	Materials and Supplies
	Folder 11	Printing and Binding
	Folder 12	Shipping
	Folder 13	Financial

Subseries 3: Book Dealers

Box 4	Folder 14	Edw. G. Allen
	Folder 15	Baltimore News Company
	Folder 16	Boston Book Company
	Folder 17	John and Albert Britnell
	Folder 18	John W. Cadby
	Folders 19-20	Cushing Company
	Folder 21	Friedenwald Company
	Folder 22	Karl W. Hiersemann
	Folder 23	Louis G. Petri
	Folder 24	J. D. Seabrook
	Folder 25	Gustav E. Stechert
	Folder 26	Em. Terquem
	Folders 27-29	Mixed
	Folder 30	For Donation & Sale, Individual Offers

Subseries 4: Patrons

Box 4	Folder 31	Library Cards: Applications, Renewals, Cancellations
	Folder 32	Books: Requests and Renewals

	Folder 33	Books: Overdue and Missing
	Folder 34	Reference Questions
	Folder 35	Petitions to the EPFL
	Folder 36	General

Subseries 5: Government Officials

Box 4	Folder 37	General

Subseries 6: Institutions

Box 4	Folder 38	Maryland Public Schools
	Folder 39	The Samuel Ready School
	Folder 40	Correctional Institutions & Reformatories
	Folder 41	Mixed

Subseries 7: Organizations & Associations

Box 4	Folder 42	Book Clubs
	Folder 43	Mixed

Subseries 8: Other Libraries

Box 4	Folders 44-45	General
	Folder 46	EPFL Bulletins & Finding Lists: Requests
	Folders 47-48	EPFL Bulletins & Finding Lists: Receipts
	Folders 49-51	Thank You Notes for the 12th Annual Report
	Folder 52	Re: Other Libraries' Reports, Bulletins, & Finding Lists

Subseries 9: Advancement of American Free Libraries

Box 4	Folder 53	Re: Library Bill
	Folders 54-55	Government Printing Office
	Folder 56	**A**merican **L**ibrary **A**ssociation
	Folder 57	Library Bureau

Subseries 10: General Correspondence

Box 4	Folder 58	Regarding Mr. Enoch Pratt
	Folder 59	Mixed

Series III: Ephemera

Box 4	Folder 60	Advertisements

Annual Overview, 1899

A donation by Mr. Robert Poole allows for the planning of a seventh branch library in Hampden/Woodberry. A Delivery Station opens in Walbrook. Steiner attends the ALA conference in Atlanta, acting as Secretary of Large Libraries

Container List, 1899:
Series I: Correspondence

Subseries 1: Development of the Enoch Pratt Free Library

Box 5	Folder 1	Library Committee
	Folder 2	Henry Pratt Janes
	Folder 3	Board of Trustees
	Folder 4	EPFL Staff
	Folder 5	Job Inquiries & Letters of Recommendation
	Folder 6	Traveling Libraries
	Folder 7	Miscellaneous

Subseries 2: Enoch Pratt Free Library, Operations

Box 5	Folder 8	Materials and Supplies
	Folder 9	Printing and Binding
	Folder 10	Shipping
	Folder 11	Financial

Subseries 3: Book Dealers

Box 5	Folder 12	Edw. G. Allen
	Folder 13	Baltimore News Company
	Folder 14	Boston Book Company
	Folder 15	John and Albert Britnell
	Folders 16-17	Cushing Company
	Folder 18	Friedenwald Company
	Folder 19	Karl W. Hiersemann
	Folder 20	Louis G. Petri
	Folder 21	J. D. Seabrook
	Folder 22	Gustav E. Stechert
	Folders 23-26	Mixed
	Folder 27	For Donation & Sale, Individual Offers

Subseries 4: Patrons

Box 5	Folder 28	Library Cards: Applications, Renewals, Cancellations
	Folder 29	Books: Requests and Renewals
	Folder 30	Books: Overdue and Missing
	Folder 31	Reference Questions
	Folder 32	General

Subseries 5: Government Officials

Box 5	Folder 33	General

Subseries 6: Institutions

Box 5	Folder 34	Maryland Public Schools
	Folder 35	The Samuel Ready School

	Folder 36	Academic Institutions, Mixed
	Folder 37	Correctional Institutions & Reformatories

Subseries 7: Organizations & Associations

Box 5	Folder 38	Book Clubs
	Folder 39	Requests for Condemned Books
	Folder 40	Mixed

Subseries 8: Other Libraries

Box 5	Folders 41-42	General
	Folder 43	Re: ALA Conference and Planning
	Folder 44	EPFL Bulletins & Finding Lists: Requests
	Folders 45	EPFL Bulletins & Finding Lists: Receipts
	Folders 46-48	Thank You Notes for the 13th Annual Report
	Folder 49	Re: Other Libraries' Reports, Bulletins, & Finding Lists

Subseries 9: Advancement of American Free Libraries

Box 5	Folders 50-51	Government Printing Office
	Folder 52	**A**merican **L**ibrary **A**ssociation
	Folder 53	Library Bureau

Subseries 10: General Correspondence

Box 5	Folders 54-55	Mixed

1892 – 1899 Processed by: *Aiden Faust, June 2005, updated by Jenette Parish and Cayce Phillips, April 2009.*

Annual Overview, 1900-1901

EPFL continues delivering books daily to other branches, stations, and schools. Books are delivered in boxes that double as book shelves when opened. Patrons refer to them as "Traveling Libraries." John F. O'Donovan, S.J. publishes "A list of the Catholic Books in the Pratt Free Library, Unofficial Catalogue," drawing much attention to the collection. A Delivery Station opens in Locust Point. A book elevator is installed in the central branch of EPFL. Steiner attends the ALA conferences in Montreal (1900), and in Waukesha (1901).

Container List, 1900-1901:
Series I: Administrative Papers

Box 6	Folder 1	Policies and Procedures

Series II: Correspondence

Subseries 1: Development of the Enoch Pratt Free Library

Box 6	Folder 2-3	Library Committee (Bonaparte, Morris)
	Folder 4	Henry Pratt Janes
	Folder 5	EPFL Staff
	Folder 6	Job Inquiries & Letters of Recommendation

	Folder	7	Traveling Libraries
	Folder	8	Publicity and press
	Folder	9	Miscellaneous

Subseries 2: Enoch Pratt Free Library, Operations

Box 6	Folder	10	Materials and Supplies
	Folder	11	Printing and Binding
	Folder	12	Shipping

Subseries 3: Book Dealers

Box 6	Folder	13-14	Edw. G. Allen
	Folder	15	Baltimore News Company
	Folder	16	Boston Book Company
	Folder	17	John and Albert Britnell
	Folder	18	The Burrows Brothers Company
	Folder	19	The Carswell Company
	Folder	20-21	Cushing & Company
	Folder	22	The Friedenwald Company
	Folder	23	Otto Harrassowitz
	Folder	24	Karl W. Hiersemann
	Folder	25	Lemcke & Buechner
	Folder	26	Louis G. Petri
	Folder	27	J. D. Seabrook
	Folder	28	Gustav E. Stechert
	Folder	29	Em. Terquem
	Folder	30-31	Mixed
	Folder	32	For Donation & Sale, Individual Offers

Subseries 4: Publishers

Box 6	Folder	33-34	Periodicals
			Organizations and Associations (See Subseries 7, Folder)

Subseries 4: Patrons

Box 6	Folder	35	Library Cards: Applications, Renewals, Cancellations
	Folder	36	Books: Requests and Renewals
	Folder	37	Books: Overdue and Missing
	Folder	38	Reference Questions
	Folder	39	Grievances
	Folder	40	General

Subseries 5: Government Officials

Box 6	Folder	41	Re: Federal Legacy Tax
	Folder	42	Re: War Revenue Law
	Folder	43	Re: Cheap Library Post
	Folder	44	General

Subseries 6: Institutions

Box 6	Folder 45	Drexel
	Folder 46	Maryland Hospital for the Insane
	Folder 47	Academic Institutions; Request for Condemned Books
	Folder 48	Academic Institutions; Mixed
	Folder 49	Mixed

Subseries 7: Organizations & Associations

Box 6	Folder 50	Re: Publications
	Folder 51	Book Clubs
	Folder 52	Maryland Sunday School Union
	Folder 53	Mixed

Subseries 8: Other Libraries

Box 6	Folder 54	Re: EPFL Operations
	Folder 55	Re: ALA Conference and Planning
	Folder 56	EPFL Bulletins & Finding Lists: Requests
	Folder 57	Re: Hagerstown Library
	Folder 58	Re: John F. O'Donovan and Catholic Books
	Folder 59	Re: Queenstown Public Library
	Folder 60-61	General

Subseries 9: Advancement of American Free Libraries

Box 6	Folder 62	Government Printing Office
	Folder 63	American Library Association

Subseries 10: General Correspondence

Box 6	Folder 64	Re: Maryland Manual
	Folder 65	Mixed

Series III: Ephemera

Box 6	Folder 66	Mixed

1900-1901 Processed by: *Katrina Righter, November 2005*

Annual Overview, 1901-1904

The "Traveling Libraries" have become very popular. Several institutions request them on a regular basis. Steiner receives many requests from community associations to open branches of the library in their neighborhoods. A distribution center opens in the Walbrook station. Steiner converses with government official to enact a bill for duty-free library post.

Container List, 1901-1904:
Series I: Administrative Papers

Box 7	Folder 1	Employee Furloughs

Series II: Correspondence

Subseries 1: Development of the Enoch Pratt Free Library

Box 7	Folder 2	Library Committee (Bonaparte, Morris)
	Folder 3	Henry Pratt Janes
	Folder 4	James A. Gary
	Folder 5	Board of Trustees
	Folder 6	EPFL Staff
	Folder 7	Salaries from EPFL
	Folder 8	Salaries from other Institutions
	Folder 9	Job Inquiries & Letters of Recommendation
	Folder 10	Traveling Libraries

Subseries 2: Enoch Pratt Free Library, Operations

Box 7	Folder 11	Building Maintenance and Security
	Folder 12	Materials and Supplies
	Folder 13	Printing and Binding
	Folder 14	Shipping

Subseries 3: Enoch Pratt Free Library, Branches

Box 7	Folder 15	Request for Branch: East Baltimore
	Folder 16	Request for Branch: Frederick Avenue
	Folder 17	Request for Branch: Provident Building
	Folder 18	Walbrook Station Distribution Center
	Folder 19	Branch Operations

Subseries 4: Book Dealers

Box 7	Folder 20	Agency for American Libraries
	Folder 21	Edw. G. Allen
	Folder 22	John R. Anderson Company
	Folder 23	Boston Book Company
	Folder 24	Albert Britnell
	Folder 25	Cushing Company and J.W. Bond
	Folder 26	The Friedenwald Company
	Folder 27	Otto Harrassowitz
	Folder 28	Karl W. Hiersemann
	Folder 29	Lemcke & Buechner
	Folder 30	Nunn and Company
	Folder 31	G. E. Stechert
	Folder 32	Em. Terquem
	Folder 33	Journal Subscriptions
	Folder 34	Mixed
	Folder 35	For Donation & Sale, Individual Offers

Subseries 5: Publishers

Box 7	Folder 36	Periodicals
	Folder 37	Mixed

Subseries 6: Patrons

Box 7	Folder 38	Library Cards: Applications, Renewals, Cancellations
	Folder 39	Books: Requests and Renewals
	Folder 40	Books: Overdue and Missing
	Folder 41	Reference Questions
	Folder 42	Grievances
	Folder 43	General

Subseries 7: Government Officials

Box 7	Folder 44	Re: Free Library Fund
	Folder 45	Re: Cheap Library Post
	Folder 46	General

Subseries 8: Institutions

Box 7	Folder 47	Maryland School for the Blind
	Folder 48	Pratt Institute Free Library
	Folder 49	Female House of Refuge
	Folder 50	Louisiana Purchase Exposition
	Folder 51	The Sheppard and Enoch Pratt Hospital
	Folder 52	Maryland Public Schools
	Folder 53	Academic Institutions; Mixed
	Folder 54	Requests for Condemned Books

Subseries 9: Organizations & Associations

Box 7	Folder 55	Re: Publications
	Folder 56	Maryland Sunday School Union
	Folder 57	The Ministerial Association of the Reformed Church in Baltimore
	Folder 58	Requests for Condemned Books
	Folder 59	Mixed

Subseries 10: Other Libraries

Box 7	Folder 60	Re: EPFL Operations
	Folder 61	Re: ALA Conference and Planning
	Folder 62	EPFL Bulletins & Finding Lists: Requests
	Folder 63	Re: Committee on American Dissertations
	Folder 64	Re: Queenstown Public Library
	Folder 65	State Archives
	Folder 66	International Institutions
	Folder 67	General

Subseries 11: Advancement of American Free Libraries

Box 7	Folder 68	Government Printing Office
	Folder 69	American Library Association
	Folder 70	Society of American Authors

Subseries 12: General Correspondence

Box 7	Folder 71	Re: Maryland Manual
	Folder 72	Invitations
	Folder 73	Mixed

1901-1904 Processed by: *Roseanne Trout, October 2007*

Annual Overview, 1905-1906

Dr. Steiner faces many issues concerning the modernization and expansion of the Central Library and its branches. Among the issues are the desire to implement a Library of Congress style card catalog which is expensive and requires a lot of space, several requests for branches throughout the City, and a proposal on the part of Mr. Andrew Carnegie to donate the funds required to update existing facilities and install new branches. Carnegie's donation will not take effect until at least 1907.

Several libraries, institutions, and individuals express interest in the Enoch Pratt Free Library's circulation to blind patrons. The EPFL has a list of interested blind citizens to whom they mail raised type printed materials. This is seen as an innovative practice that garners a marked amount of attention. Steiner is actively against a proposed copyright bill that has importation clauses that will impede existing free library importation privileges if passed. Steiner converses with many government officials to ensure defeat of those clauses.

Container List, 1905-1906:

Series I: Correspondence

Subseries 1: Development of the Enoch Pratt Free Library

Box 7	Folder 74	Library Committee (Bonaparte, Morris)
	Folder 75	Henry Pratt Janes
	Folder 76	James A. Gary
	Folder 77	EPFL Staff
	Folder 78	Job Inquiries & Letters of Recommendation
	Folder 79	Traveling Libraries

Subseries 2: Enoch Pratt Free Library, Operations

Box 7	Folder 80	Building Maintenance and Security
	Folder 81-82	Materials and Supplies
	Folder 83	Printing and Binding
	Folder 84	Shipping

Subseries 3: Enoch Pratt Free Library, Branches

Box 7	Folder 85	Request for Branch: East Baltimore
	Folder 86	Request for Branch: Columbia Avenue at Greene Street
	Folder 87	Request for Branch: McKim Building
	Folder 88	Re: Walbrook Station to Walbrook Branch
	Folder 89	Re: Carnegie Donation to expand Branches
	Folder 90	Branch Operations

Subseries 4: Book Dealers

Box 7	Folder 91	Edw. G. Allen
	Folder 92	Baltimore News Company
	Folder 93	Boston Book Company
	Folder 94	The Friedenwald Company
	Folder 95	Karl W. Hiersemann
	Folder 96	Lemcke & Buechner
	Folder 97	A. C. McClurg & Company
	Folder 98	McDevitt-Wilson Company
	Folder 99	Nunn and Company
	Folder 100	G. E. Stechert
	Folder 101	Em. Terquem
	Folder 102	Journal Subscriptions
	Folder 103	Mixed
	Folder 104	For Donation & Sale, Individual Offers

Subseries 5: Publishers

Box 7	Folder 105	Publisher's Weekly Re: Maryland Documents List
	Folder 106	Mixed

Subseries 6: Patrons

Box 7	Folder 107	Books: Requests and Renewals
	Folder 108	Books: Overdue and Missing
	Folder 109	Reference Questions
	Folder 110	Grievances
	Folder 111	Re: EPFL Circulation to the Blind
	Folder 112	General

Subseries 7: Government Officials

Box 7	Folder 113	Library of Congress
	Folder 114	General

Subseries 8: Institutions

Box 7	Folder 115	Pratt Institute Free Library
	Folder 116	Maryland Public Schools
	Folder 117	Academic Institutions; Mixed

Subseries 9: Organizations & Associations

Box 7	Folder 118	Re: Publications
	Folder 119	Religious Education Association
	Folder 120	Requests for Condemned Books
	Folder 121	Mixed

Subseries 10: Other Libraries

Box 7	Folder 122	Re: EPFL Operations
	Folder 123	EPFL Bulletins & Finding Lists: Requests

	Folder 124	Re: Other Libraries' Reports, Bulletins, & Finding Lists
	Folder 125	Re: Jacksonville Public Library Visit
	Folder 126	International Institutions
	Folder 127	General

Subseries 11: Advancement of American Free Libraries

Box 7	Folder 128	Government Printing Office
	Folder 129	American Library Association
	Folder 130	Re: Importation Clauses of Proposed Copyright Bill

Subseries 12: General Correspondence

Box 7	Folder 131	Re: Maryland Manual
	Folder 132	Re: Lewis Steiner
	Folder 133	Invitations
	Folder 134	Mixed

1905-1906 Processed by: *Roseanne Trout, November 2007*

Annual Overview, 1907-1908

Scope and Contents Note:
This portion of Bernard C. Steiner's papers corresponds with the series structure of previous administrative years without a series for administrative papers. The 1907 – 1908 years are primarily correspondence that is broken into 13 series with regard to Mr. Steiner's administrative activity. The director's correspondence during these years represent a political and administrative agenda to improve national library policies with his exceptional board and committee participation as well as his setting an institutional example for national library development.

Annual Overview, 1907-1908:
Bernard C. Steiner held an appointment as Chairman on the ALA Board on the Book Buying Committee and on the Committee of Relation of Libraries to Federal and State Governments. Mr. Steiner actively pursued the passage of the "Library Bill" to acquire maintenance funding from Baltimore City for the erection of branch libraries through correspondence with Maryland officials, the Board of Trustees, and community leaders. Libraries across the nation and around the world consulted Mr. Steiner's library expertise and experience. The libraries often requested information concerning design, operation, and library services data. Mr. Steiner also acted benevolently with generous donations of discontinued or duplicate library materials to several institutions and groups.

Container List, 1907-1908:
Series 1: Board of Trustees

Box 8	Folder 1	Anonymous-Acting Secretary of Board of Trustees
	Folder 2	Bonaparte, Charles J.
	Folder 3	Gary, James A.
	Folder 4	Gilman, DG

	Folder 5	Janes, Henry P.
	Folder 6	Morris, Thomas J.
	Folder 7	Pitt. Jr., Charles F.
	Folder 8	Stockbridge, Henry

Series 2: Central Library Administration

Subseries 1: Personnel

Box 8	Folder 9	Applications
	Folder 10	Promotions/Transfers
	Folder 11	Recommendations
	Folder 12	Resignations
	Folder 13	Substitutes and Reporting for duty
	Folder 14	Miscellaneous (1)

Subseries 2: Operations

Box 8	Folder 15	Repairs and Maintenance
	Folder 16	Supplies

Series 3: Branch Library Administration and Related Materials

Subseries 1: Branches

Box 8	Folder 17	Station 12 (545 Columbia Av.)
	Folder 18	Walbrook
	Folder 19	Miscellaneous Locations
	Folder 20	Miscellaneous Correspondence (8)

Subseries 2: "Library Bill"

Box 8	Folder 21	Clergy
	Folder 22	Improvement Associations
	Folder 23	Interested Parties/Constituents
	Folder 24	Publications

Series 3: Government

Subseries 1: Federal

Box 8	Folder 25	Committee on Post Offices and Post Roads
	Folder 26	Department of Commerce and Labor
	Folder 27	Department of Interior
	Folder 28	Interstate Commerce Commission
	Folder 29	Library of Congress
	Folder 30	Postmaster General
	Folder 31	Printing Investigation Commission
	Folder 32	Superintendent of Documents
	Folder 33	U.S. House of Representatives
	Folder 34	U.S. Senate [(2) Platt, Smoot]
	Folder 35	Miscellaneous (2)

Subseries 2: State

Box 8	Folder 36	Linthicum, J. Charles
	Folder 37	Pinkney Whyte, William
	Folder 38	Miscellaneous (5) [Cambell, Ingram, Mudd, Talbott, Tilghman]

Subseries 3. Municipal

Box 8	Folder 39	Department of Public Improvements
	Folder 40	Department of Public Safety
	Folder 41	Mahool, J. Barry
	Folder 42	Timanus, E. Clay
	Folder 43	Miscellaneous (2) [Preston, Whitton]

Series 4: Institutions

Box 8	Folder 44	American Historical Association, Public Archives Commission
	Folder 45	American Library Institute
	Folder 46	Baltimore Club
	Folder 47	Champlain Society, The
	Folder 48	Drexel Institute
	Folder 49	East Baltimore Station, Methodist Episcopal Church
	Folder 50	Frederick County National Bank
	Folder 51	International Bureau of American Republics
	Folder 52	Maryland School for the Blind, The
	Folder 53	Men of Mark Maryland
	Folder 54	National Conference of Charities and Correction
	Folder 55	Outlook for the Blind
	Folder 56	Pratt Institute Free Library, New York
	Folder 57	School No. 71
	Folder 58	State of Kansas-School for the Blind
	Folder 59	World's Work, The
	Folder 60	University of Pennsylvania, The College
	Folder 61	Miscellaneous (5)

Series 5: Other Libraries

Box 8	Folder 62	Boston Public Library
	Folder 63	Carnegie Library of Nashville
	Folder 64	Carnegie Library of Pittsburgh
	Folder 65	Charlestown Library Society-South Carolina
	Folder 66	City Library-City Hall-Baltimore
	Folder 67	Cleveland Public Library
	Folder 68	Columbia University
	Folder 69	Free Public Library-Jersey City, NJ
	Folder 70	Free Public Library of Philadelphia
	Folder 71	Free Public Library-Worcestor, Mass.
	Folder 72	First Moscow Settlement, The
	Folder 73	Grand Rapids Public Library, The
	Folder 74	John Hopkins University Library

	Folder 75	Kansas City Public Library
	Folder 76	Leavenworth Free Public Library
	Folder 77	Library of the University of California-Berkeley
	Folder 78	Los Angeles Public Library
	Folder 79	Louisville Free Public Library
	Folder 80	Mitchell Public Library
	Folder 81	Naval Academy Library
	Folder 82	New Orleans Public Library
	Folder 83	New York Public Library
	Folder 84	Norfolk Public Library
	Folder 85	Public Free Libraries of the City of Manchester-UK
	Folder 86	Public Free Library of Cincinnati
	Folder 87	Public Library-Fall River, Mass.
	Folder 88	Public Library-Minneapolis
	Folder 89	Public Library of the District of Columbia, Washington
	Folder 90	Somerville Public Library
	Folder 91	State Library-Harrisburg, PA
	Folder 92	Toronto Public Library
	Folder 93	Miscellaneous (3)

Series 6: Patrons

Box 8	Folder 94	Books Overdue and/or Fines
	Folder 95	Grievances
	Folder 96	Special Requests
	Folder 97	Thank-you notes

Series 7: Book Binders

Box 8	Folder 98	Holliston Mills, The
	Folder 99	Louis Dejonge and Co.
	Folder 100	Milton Henneman
	Folder 101	William H. Rademaekers

Series 8: Book Dealers

Box 8	Folder 102	Boston Book Company, The
	Folder 103	Buchhandlung Guitav Fock
	Folder 104	Buchhandlung Hiersemann
	Folder 105	Buchwald Transfer Co., The
	Folder 106	Burrows Brothers Company, The
	Folder 107	Cedric Chivers
	Folder 108	Edward G. Allen & Sons
	Folder 109	Eichelberger
	Folder 110	Em.Terquem
	Folder 111	Foster Brothers
	Folder 112	G.E. Stechert & Co.
	Folder 113	H.R. Linthicum's Livery & Transfer Co.
	Folder 114	Hensel, Bruckmann, & Lorbacher

Folder 115 Lemcke & Buechner
Folder 116 M.A. Vinson
Folder 117 McDevitt-Wilson Bargain Book Shop
Folder 118 Neil Morrow Ladd Company
Folder 119 Nunn & Company
Folder 120 Spanish American Book Company
Folder 121 Tice and Lynch
Folder 122 Miscellaneous (11)

Series 9: Publishers

Box 8
Folder 123 Abbatt, William
Folder 124 American Book Company
Folder 125 Baltimore News Company, The
Folder 126 Bigelow, Smith, & Co.
Folder 127 Bruno Hessling Co. Ltd., The
Folder 128 Current Literature Publishing Co.
Folder 129 Dial Co., The
Folder 130 Dodd, Mead, and Company
Folder 131 Frederick A. Stokes Company
Folder 132 Intermountain Republican, The
Folder 133 Librairie Francaise
Folder 134 Lord Baltimore Press, The
Folder 135 New England Company, The
Folder 136 Otto Schulze & Co.
Folder 137 Publishers' Clearance Sale of Fine Books
Folder 138 Sun, The
Folder 139 Sun Book and Job Printing Office, The
Folder 140 Sunset Magazine
Folder 141 University of Chicago Press, The
Folder 142 Virtue & Co.
Folder 143 Western Architect, The
Folder 144 Miscellaneous (2)

Series 10: American Library Association

Subseries 1: Executive Board

Box 8
Folder 145 Andrews, Clement W., Ex-President
Folder 146 Bostwick. Arthur E., President
Folder 147 Hovey, E.C.
Folder 148 Wyer, J.I., Secretary

Subseries 2: Book Buying Committee

Box 8
Folder 149 Cutter, W.P. , Chairman
Folder 150 Dana, John Cotton, Chairman

Subseries 3: Committee of Relation of Libraries to Federal and State Governments

Box 8
Folder 151 Lane, William C.

Folder 152 McIlwaine, H.R.
Folder 153 Miscellaneous (6)

Subseries 4: Library Journal
Box 8 Folder 154 Bowker, R.R.
Folder 155 Haines, Mabel R.

Subseries 5: Miscellaneous
Box 8 Folder 156 Hasse, A.R.
Folder 157 Scaife, Roger L.
Folder 158 Wellman, Hiller C., President of the Copyright League
Folder 159 Winser, Beatrice, Assistant Librarian under J.C. Dana

Series 11: Library Copyright League
Box 8 Folder 160 Cutter, W.P.
Folder 161 Steuart, Arthur (Steuart & Steuart)
Folder 162 Wright, Purd B.

Series 12: Dr. Steiner's Personal Correspondence
Box 8 Folder 163 Carnegie, Andrew
Folder 164 Crandall, F.A.
Folder 165 Lemer, Milton
Folder 166 Sperry, Joseph
Folder 167 Professional References

Series 13: Miscellaneous Correspondence
Box 8 Folder 168 Miscellaneous (4)

1907-1908 Processed by: *Jenette Parish, April 2009*

Annual Overview, 1909-1911

Scope and Contents Note:
This portion of Bernard C. Steiner's Papers correspond with the series structure of previous administrative years with his correspondence broken into 14 series in regard to Mr. Steiner's administrative activity. The director's correspondence during these years represent a political and administrative agenda to improve national library policy with his exceptional board and committee participation as well as his setting an institutional example for national library development.

Annual Overview, 1909-1911:
Bernard Steiner oversaw the construction and opening of the Branch Library Buildings, totaling six. This was accomplished through the funding of Mr. Andrew Carnegie. Proposed branch sites were donated by the City Council and Baltimore and Ohio Railroad Company. Steiner was asked to provide many different recommendations for professionals and many institutions and libraries sought his expertise concerning the running of the library. The libraries often requested

information concerning design, operation, and library services data. Mr. Steiner also acted benevolently with generous donations of discontinued or duplicate library materials to several institutions and groups.

Container List, 1909-1911:

Series 1: Board of Trustees

Box 9	Folder 1	Bonaparte, Charles J.
	Folder 2	Gary, James A.
	Folder 3	Harlan, Henry
	Folder 4	Morris, Thomas J.
	Folder 5	Semmes, John E.
	Folder 6	Stabler, Edward Jr.
	Folder 7	Stockbridge, Henry
	Folder 8	Misc.

Series 2: Central Library Administration

Subseries 1: Personnel

Box 9	Folder 9	Applications and Appointments
	Folder 10	Promotions and Transfers
	Folder 11	Recommendations
	Folder 12	Resignations and Dismissals
	Folder 13	Substitutes and Reporting for duty
	Folder 14	Misc.

Subseries 2: Operations

Box 9	Folder 15	Maintenance
	Folder 16	Supplies

Series 3: Branch Library Administration

Box 9	Folder 17	Central Branch
	Folder 18	Branch 3 [Light and Gittings Sts.]
	Folder 19	Branch 7 [Falls Rd.]
	Folder 20	Branch 9 [Towson and Beason Sts.]
	Folder 21	Branch 12 [Sterrett and St. Peter Sts.]
	Folder 22	Branch 13 [Linwood Ave.
	Folder 23	Branch 14 [Garrison and Fairview Aves.]
	Folder 24	Miscellaneous Correspondence
	Folder 25	Miscellaneous Locations6

Series 4: Government

Subseries 1: Federal

Box 9	Folder 26	Bureau of Education
	Folder 27	Committee on Post Offices and Post Roads
	Folder 28	Committee on Ways and Means
	Folder 29	Department of Commerce and Labor
	Folder 30	Department of Justice
	Folder 31	Library of Congress

	Folder 32	Postmaster General
	Folder 33	Printing Investigation Commission
	Folder 34	Superintendent of Documents
	Folder 35	U.S. House of Representatives
	Folder 36	U.S. Senate

Subseries 2: State

Box 9	Folder 37	Campbell, Peter J [Maryland State Senate]
	Folder 38	Department of Public Safety [J. L. Wikes]
	Folder 39	Harris, W. Hall [Office of the Postmaster]
	Folder 40	House of Delegates [Allan C. Girwood]

Subseries 3. Municipal

Box 9	Folder 41	Baltimore Department of Law [Edgar Allan Poe]
	Folder 42	Baltimore Department of Public Parks and Squares
	Folder 43	1st Branch City Council of Baltimore
	Folder 44	Lesser, Oscar [Appeal Tax Court]
	Folder 45	Mahool, J. Barry

Series 5: Institutions

Box 9	Folder 46	Academy of Political Science
	Folder 47	American Academy of Political and Social Science
	Folder 48	American Association to Promote the Teaching of Speech etc.
	Folder 49	American Economic Association
	Folder 50	American Historical Association
	Folder 51	American Institution of Electrical Engineers
	Folder 52	American Society for Judicial Settlement
	Folder 53	American Sociological Society
	Folder 54	Baltimore Public Schools
	Folder 55	Bryn Mawr School, The
	Folder 56	Citizen's Improvement Association of Northeast Baltimore
	Folder 57	City Library Association, The [Springfield, M.A.]
	Folder 58	Congres International des Archivistes et des Bibliothecaires
	Folder 59	Eastern High School
	Folder 60	Educational Society of Baltimore
	Folder 61	German American Fire Insurance Co., The
	Folder 62	Grand Army of the Republic
	Folder 63	Harvard Teachers Association
	Folder 64	High School of Commerce
	Folder 65	Johns Hopkins University
	Folder 66	Library Association of St. Petersburg
	Folder 67	Maryland School for the Blind
	Folder 68	Merchants and Manufacturers Association
	Folder 69	Minnesota Library Commission
	Folder 70	Mississippi Valley Historical Association
	Folder 71	Smithsonian Institute
	Folder 72	State Agricultural College, The

	Folder 73	Teacher's College of Columbia University
	Folder 74	Trinity College
	Folder 75	Union Library Association
	Folder 76	University of Chicago
	Folder 77	Young Men's Christian Association

Series 6: Other Libraries

Box 9	Folder 78	Brooklyn Public Library
	Folder 79	Buffalo Public Library
	Folder 80	California State Library
	Folder 81	Carnegie Library of Pittsburgh
	Folder 82	Cleveland Public Library
	Folder 83	Columbia University Library
	Folder 84	Forbes Library
	Folder 85	Free Public Library of Newark, N.J.
	Folder 86	Free Public Library of Philadelphia
	Folder 87	Kansas City Public Library
	Folder 88	Los Angeles Public Library
	Folder 89	Library of Harvard University
	Folder 90	Maryland State Library
	Folder 91	New York State Public Library
	Folder 92	Public Library of Chicago
	Folder 93	Public Library of the District of Columbia, Washington
	Folder 94	Public Library of Minneapolis
	Folder 95	Public Library of Toronto
	Folder 96	Scranton Public Library
	Folder 97	Seattle Public Library
	Folder 98	Superior Public Library
	Folder 99	Virginia State Library
	Folder 100	Wilmington Institute Free Library
	Folder 101	Worcester County Law Library

Series 7: Patrons

Box 9	Folder 102	Books Overdue and/or Fines
	Folder 103	Special Requests
	Folder 104	Thank-you notes

Series 8: Book Binders

Box 9	Folder 105	Chivers Book Binding
	Folder 106	Meyer & Thalheimer
	Folder 107	Ruzicka, Jos.

Series 9: Book Dealers

Box 9	Folder 108	Boston Book Company, The
	Folder 109	Edward G. Allen & Son
	Folder 110	Eichelberger Book Company

Folder 111 Em.Terquem
Folder 112 Karl W. Hiersemann
Folder 113 H.R. Huntting Co., Inc., The
Folder 114 Lemcke & Buechner
Folder 115 McDevitt-Wilson Bargain Book Shop
Folder 116 Nunn & Company
Folder 117 Donation/ Individual Sale
Folder 118 Mixed

Series 10: Publishers

Box 9 Folder 119 American Education Co.
Folder 120 Austin & Lipscomb
Folder 121 Baltimore News Company, The
Folder 122 Century Co., The
Folder 123 Engineering News
Folder 124 E.P. Dutton & Co. Publishers
Folder 125 Field Museum of Natural History Publications
Folder 126 G. E. Stechert & Co.
Folder 127 Hammercher, Schlmmer & Co.
Folder 128 Horn-Shafer Co. The
Folder 129 Independent, The
Folder 130 John Jos. MacVey
Folder 131 Lord Baltimore Press, The
Folder 132 Rand McNally & Co.
Folder 133 Randall & Randall
Folder 134 Sun Book and Job Printing Office, The
Folder 135 Whitcombe & Tombs Limited
Folder 136 World's Columbian Exposition

Series 11: American Library Association

Subseries 1: Executive Board

Box 9 Folder 137 Ahern, M.E.; Recorder
Folder 138 Hadley, Chalmers; Secretary
Folder 139 Utley, George B.; Secretary
Folder 140 Wright, Purd B.; Treasurer
Folder 141 Wyer, J.I.; Secretary

Subseries 2: Book Buying Committee

Box 9 Folder 142 Misc.

Subseries 3: Miscellaneous

Box 9 Folder 143 League of Library Commissions
Folder 144 Misc. Correspondence (1)

Series 12: Library Copyright League

Box 9 Folder 145 Cutter, W.P.

Series 13: Dr. Steiner's Personal Correspondence
Box 9 Folder 146 Anderson, E.H.

Series 14: Miscellaneous Correspondence
Box 9 Folder 147 Misc.

1909-1911 Processed by: *Cayce Phillips, April 2009*

Annual Overview, 1911-1914

Scope and Contents Note:
This portion of Bernard C. Steiner's papers still corresponds with the series structure of previous years. The 1911-1914 years of correspondence are broken into the same 14 series with regard to Mr. Steiner's administrative activity. However, his correspondence with city agencies increased since he was working very hard to convince the city to give more funds to the system. Other public library systems were receiving much larger amounts and Mr. Steiner feared we might fall behind in setting our example.for national library development. After a decision was made to use the windows of the annex at 404 Cathedral Street as a display area, use of the library increased substantially.

Annual Overview, 1911-1914:
In 1911-1914, the Pratt library system consisted of a central library on West Mulberry Street and grew to 18 branches and 2 stations. The library system was seriously hindered by a lack of income. However, between 1905-1908 the Pratt Library secured a donation of $500,000 from Andrew Carnegie to build 7 of the 20 new branches the system had in mind. Between 1911-1914 Trustee Charles J. Bonaparte was very instrumental in securing sites for the new branches and library materials. He also received gifts of several properties on Cathedral Street helping the system look forward to the establishment of a new Central Library on Cathedral Street.

Container List, 1911-1914:
Series 1: Board of Trustees

Box 10	Folder 1	Bonaparte, Charles J.
	Folder 2	Gary, James A.
	Folder 3	Janes, Henry Pratt
	Folder 4	Semmes, John E..
	Folder 5	Stockbridge, Henry.

Series 2: Central Library Administration
Subseries 1: Personnel

Box 10	Folder 6	Applications and Appointments
	Folder 7	Promotions and Transfers
	Folder 8	Recommendations

	Folder 9	Resignations and Dismissals
	Folder 10	Substitutes and Reporting for duty
	Folder11	Misc.

Subseries 2: Operations

Box 10	Folder 12	Maintenance
	Folder 13	Supplies
	Folder 14	Misc.

Series 3: Branch Library Administration

Box 10	Folder 15	Central Branch
	Folder 16	Branch 1 [Fremont and Pitcher Sts.]
	Folder 17	Branch 2 [Calhoun and Hollins Sts.]
	Folder 18	Branch 3 [Light and Gittings Sts.]
	Folder 19	Branch 4 [Elwood and O'Donnell Sts.]
	Folder 20	Branch 5 [Broadway and Miller Sts.]
	Folder 21	Branch 6 [2521 Saint Paul St.]
	Folder 22	Branch 7 [Woodberry and Hampden Sts.]
	Folder 23	Branch 8 [Eleventh St. and Liberty Road]
	Folder 24	Branch 9 [Towson and Beason Sts.]
	Folder 25	Branch 11 [1208 East Baltimore St.]
	Folder 26	Branch 12 [Sterrett and Saint Peter Sts.]
	Folder 27	Branch 13 [Linwood Avenue, between East Fayette St. and Philadelphia Road]
	Folder 28	Branch 14 [Garrison and Fairview Avenues]
	Folder 29	Branch 15 [Gorsuch Avenue and Taylor St.]
	Folder 30	Branch 16 [Fifth Avenue near Park Heights Avenue]
	Folder 31	Branch Miscellaneous Correspondence

Series 4: Government

Subseries 1: Federal

Box10	Folder 32	Department of Commerce and Labor
	Folder 33	Department of the Interior
	Folder 34	Library of Congress
	Folder 35	Superintendent of Documents 1911
	Folder 36	Superintendent of Documents 1912
	Folder 37	Superintendent of Documents 1913
	Folder 38	U.S. House of Representatives
	Folder 39	U.S. Senate
	Folder 40	U.S. Senate [Reed Smoot]
	Folder 41	U.S. Treasury Department
	Folder 42	Volta Bureau

Subseries 2: State

Box10	Folder 43	Bureau of Statistics and Information
	Folder 44	Court of Appeals

	Folder 45	Goldsborough, Phillips Lee [Governor of Maryland]
	Folder 46	Maryland Geological Survey

Subseries 3. Municipal

Box 10	Folder 47	Building Inspector City Hall
	Folder 48	Department of Finance
	Folder 49	Department of Public Improvements
	Folder 50	1st Branch City Council of Baltimore
	Folder 51	Juvenile Court Judge Williams
	Folder 52	Law Offices of Lemmon and Clotworthy
	Folder 53	Lesser, Oscar [Appeal Tax Court]
	Folder 54	Mayor's Office
	Folder 55	U.S. Post Office Baltimore, Md.

Series 5: Institutions

Box 10	Folder 56	American Sociological Society
	Folder 57	Bible Training School South Lancaster, Mass.
	Folder 58	Bohemian Academic Circle
	Folder 59	Educational Society of Baltimore
	Folder 60	Johns Hopkins Hospital
	Folder 61	Johns Hopkins University
	Folder 62	Lancaster County Historical Society
	Folder 63	Maryland School for the Blind
	Folder 64	Mississippi Valley Historical Association
	Folder 65	National Bank of Baltimore
	Folder 66	Peabody Institute
	Folder 67	Progressive Neighborhood Improvement Association
	Folder 68	Society of Chemical Industry
	Folder 69	Stewart and Company
	Folder 70	University of Pennsylvania
	Folder 71	The World in Baltimore – Exposition of World-wide Christian Missions
	Folder 72	Young Women's Christian Association

Series 6: Other Libraries

Box 10	Folder 73	Cleveland Public Library
	Folder 74	Coast Artillery School Library, Fort Monroe, Virginia
	Folder 75	Eastern High School Library
	Folder 76	Grand Rapids Public Library
	Folder 77	Handley Library – Winchester, Virginia
	Folder 78	Los Angeles Public Library
	Folder 79	New York State Library
	Folder 80	Newark Public Library
	Folder 81	Pratt Institute Free Library – Brooklyn, New York
	Folder 82	Providence Public Library
	Folder 83	Queens Borough Public Library

	Folder 84	Rochester Public Library
	Folder 85	Saint Louis Public Library
	Folder 86	Seattle Public Library
	Folder 87	Wilmington Institute Free Library

Series 7: Patrons

Box 10	Folder 88	Books Overdue and/or Fines
	Folder 89	Complaints
	Folder 90	Special Requests
	Folder 91	Thank-you notes

Series 8: Book Binders

Box 10	Folder 92	Chivers Book Bindery
	Folder 93	Ruzicka, Joseph .

Series 9: Book Dealers

Box 10	Folder 94	Boston Book Company
	Folder 95	Edward G. Allen and Son
	Folder 96	Em. Terquem
	Folder 97	Ernest Dressel North
	Folder 98	John Towers
	Folder 99	Karl W. Hiersemann
	Folder 100	H.R. Huntting Co. Inc.
	Folder 101	Lemcke and Buechner
	Folder 102	McDevitt – Wilson Bargain Book Shop
	Folder 103	A.J. Nystrom and Company
	Folder 104	H.E. Sever`
	Folder 105	Smith's Book Store

Series 10: Publishers

Box 10	Folder 106	Apollo Publishing Company
	Folder 107	R.R. Bowker Company
	Folder 108	The Century Company
	Folder 109	Independent, The
	Folder 110	George L. Shuman and Company
	Folder 111	New York Art Publishing Company
	Folder 112	University of Cambridge, England Encyclopedia Britannica
	Folder 113	Xavier

Series 11: American Library Association

Subseries 1: Executive Board

Box 10	Folder 114	Utley, George B.; Secretary.;

Subseries 2: Miscellaneous

Box 10	Folder 115	A.L.A. Booklist
	Folder 116	Library Journal

Series 12: Newspaper Correspondence

Box 10	Folder 117	Baltimore American
	Folder 118	Baltimore News
	Folder 119	The Star
	Folder 120	The Sun

Series 13: Dr. Steiner's Personal Correspondence

Box 10	Folder 121	Banks, Edgar J.
	Folder 122	Beehler, W.H.
	Folder 123	Blake, W.W.
	Folder 124	Dowse, George J.
	Folder 125	Eardeley, William A.
	Folder 126	Hemmeter, John C.

Series 14: Miscellaneous Correspondence

Box 10	Folder127	Misc.

1911-1914 Processed by: *Shirley E. Viviano, March 2010*